

# ST DENNIS PARISH COUNCIL



## Clerk to St. Dennis Parish Council

The Claytawc Centre  
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**26<sup>th</sup> March 2020**

## To all Members of Council

Dear Sir/Madam,

You are hereby requested to email your responses for decisions to be made in respect of the **Ordinary Council Meeting** that would usually be held on to be held on **Tuesday 7<sup>th</sup> April 2020 at 7.00pm** for transacting the following business.

Yours faithfully

*Lynn Clarke*

Lynn Clarke  
Clerk St Dennis Parish Council

**Members of the public are most welcome to attend all Council meetings.**

## **AGENDA**

### **1. Apologies**

To receive and approve apologies.

### **2. Declarations of Interest**

- a) To receive disclosures of Pecuniary Interests;
- b) To receive disclosure of Non-Registerable Pecuniary Interests;
- c) To disclose the receipt of hospitality or gifts over the value of £10 and
- d) To receive written requests for dispensations on items to be discussed at the meeting

**N.B:** If you become aware during the meeting, of an interest that has not been disclosed you must immediately disclose it and request dispensation if necessary.

### **3. Public Participation (to include Cornwall Councillors Report)**

Standing Order '3f' - Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda.

Standing Order '3g' - The designated time will be 10 minutes and no longer than 5 minutes per person unless directed by the Chairman of the meeting.

- a) Public Participation
- b) Cornwall Councillors Report

- 4. To adopt the Minutes of the Parish Council Meeting of the held on the 3<sup>rd</sup> March 2020 (emailed)**
- 5. To note the Minutes of the following meetings and Full Council to adopt the recommendations therein:**
  - a) Planning – support of application PA20/01699*
  - b) Extra Ordinary Meeting – Scheme of Delegation approved, Scheme of Delegation and Business Continuity Plan activated. All meetings cancelled or deferred to be reviewed at the end of April. All non-urgent decisions to be made via email. Toilets and Playing field closed.*
- 6. Matters Arising – Information Only.**
- 7. Clerks Report.**
- 8. To agree the engraving costs for the good Citizens Awards. - Deferred**
- 9. To agree the Grass Cutting Agreement with Cornwall Council for 2020-21 with an income of £571.75.**
- 10. Update on the Neighbourhood Plan.**
- 11. To discuss the removal of the Re-cycling bins at Robartes Road by Cornwall Council. – Deferred.**
- 12. To discuss the placement of a bin at Trerice, St Dennis.**
- 13. To Discuss the hosting of the Any questions Radio Show. - Cancelled**
- 14. Update on the 75<sup>th</sup> Anniversary of V.E. Day event.**
- 15. To discuss ideas that the Parish Council can undertake from the climate change workshop.**
- 16. To discuss the offer of a service level agreement with Cornwall Council for the provision of Legal services. Emailed**
- 17. To agree the email decision regarding the removal of the floodlights and the disposal of the benches within the Playing Field.**
- 18. To discuss and agree the costs of an online management course for the clerk at a cost of £97 + VAT (13 modules over 3 weeks) or agree a free 8 hour course with the Open University and the clerks time to complete.**
- 19. To agree the cost of a structural report for ClayTAWC to ensure the safe can be placed within the office at a cost of £300.**
- 20. To agree the increase in Cemetery Charges in line with the increase of costs as from the 1<sup>st</sup> May 2020.**
- 21. Reports from Outside Bodies.**
- 22. Consultations/Surveys received up to time of meeting.  
None Received**
- 23. Highways and Footpath Matters**
  - a) Footpaths.*
  - b) Highway Issues*

## **24. Grant Requests**

*To consider grants received up to the time of meeting.  
Cornwall Hospice Care requesting a donation to running costs*

## **25. Correspondence Received**

*To consider correspondence received up to the time of the meeting – Please see below, if you require any further information please let me know*

*Email from David Halford – Resignation*

*Power for People – Thank you letter for supporting the Local Electricity Bill*

*Email from Dave Cromie (seadog IT) - Operation 'London Bridge' email to follow.*

*Various email update regarding Covid-19*

*Letter from BRAMM confirming registration of the Cemetery*

*Increase of Sage Payroll Charges to £7.00 per month*

## **26. Financial**

- a) To approve March's payment to creditors and income as presented (to be tabled)*
- b) Approve the bank balances as at 29<sup>th</sup> February 2020.*

## **27. Items for next agenda**

*Standing Order 3e*

*That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are requested to withdraw.*

## **28. Confidential Items**

*None*

*Any other urgent and relevant confidential item, for information, that the Chairman considers appropriate.*

**This meeting has been advertised as a public meeting and as such could be filmed or recorded.**

**Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, the Council cannot guarantee this, especially if you are speaking or taking an active role.**

**WORKING FOR THE PARISH OF ST DENNIS**